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Residential Support Staff

Overview

Residential Support Staff Counselors for Surf Camp Inc's residential programs (WB Surf Camp, Sea Turtle Camp, and Carolina Ocean Odyssey) must be multi-talented, service-oriented individuals with a strong desire to support our surf and marine science-based teams, support campers (ages 9-18), and assist wherever needed. Our programs attract participants from all over the world that have the desire to learn how to surf, explore marine science, scuba dive, and engage in ocean adventure activities. Applicants must have a passion for marine stewardship, teaching, and inspiring youth. This position requires candidates to work as part of a team to instruct and provide a safe learning environment to every group of participants.

Residential Support Staff Counselors will be responsible for completing a daily task list, assisting the Site Director whenever needed, logistical support with residential teams, program equipment management, the camp store, and any other duties assigned. Most importantly, Residential Support Staff Counselors must ensure that all staff and participants stay safe while having an awesome and life-enriching experience. No surf instruction experience is required for this position. Residential support staff counselors must be lifeguard, CPR, and First Aid certified. This position reports to the Residential Site Director.

Skills and Requirements

Minimum Qualifications

- ❖ Minimum 2 years of college
- ❖ At least 21 years of age
- ❖ Must be in excellent physical condition + able to lift 50 lbs unassisted
- ❖ Current certifications (upon beginning of staff training): CPR, First Aid, Red Cross Lifeguard
- ❖ Ability to pass a 500-yard open-ocean swim test
- ❖ Must be able to attend mandatory preseason staff training
- ❖ Willing to work long hours while maintaining energy and stamina
- ❖ Strong communication, decision making, logistical, and organizational skills
- ❖ No conflicting summer commitments including travel, work, or other leave of absence
- ❖ Able to pass a government background check
- ❖ Clean driving record
- ❖ Reliable and punctual team player
- ❖ Ability to accept and give constructive criticism

Desired Skills & Traits

- ❖ Pursuing a BA or BS in marine biology, environmental science, education, recreation, or related field
- ❖ Knowledge of Point of Sales system
- ❖ Previous residential camp experience
- ❖ Familiarity with southeastern marine ecosystems and organisms
- ❖ Previous experience working in surf/snow/water-sport instruction
- ❖ Environmental education certification or teaching credential
- ❖ Creative problem solver
- ❖ Energetic, morning person with a positive attitude

Responsibilities and Duties:

Working in collaboration with other staff members, you will assist the Site Director and residential field teams however possible; provide supervision and instruction for participants in the field as needed, fill

in for field team staff as needed, and complete daily task lists. This position will head the camp store and everything that entails, including managing inventory, sales, and our POS system. This individual must maintain a strong skill set in the following areas: Professionalism, organization, punctuality, problem solving, as well as have a solid attention to detail. These skills are crucial in order for you to provide the best possible experience for each participant. Programs require work on some weekends and holidays.

Staff responsibilities are listed below but may not be limited to this list:

- ❖ Appear every day on time in provided uniform
- ❖ Lead camp activities
- ❖ Have an understanding of the basics for all residential programs
- ❖ Assist wherever needed, possibly including kitchen and maintenance
- ❖ Conduct ongoing supply and equipment inventory
- ❖ Fill in as a counselor for any program as needed
- ❖ Reside in and supervise a room of campers, if needed
- ❖ Attend all scheduled staff meetings with the leadership team
- ❖ Participate in daily meetings with the Site Director to go over any participant issues, logistics and schedule
- ❖ Complete all pre and post session tasks, including but not limited to reviewing camp binder, preparing supplies and inventory
- ❖ Put participant needs before own; get to know each participant, make them feel welcome and accepted
- ❖ Serve as positive role model, display maturity, responsibility, flexibility, and sound judgment
- ❖ Oversee participants' safety
- ❖ Clean, organize, and help prep camp facilities and vehicles at the end of each camp session
- ❖ Communicate in a professional manner with participants/parents; be available to answer questions
- ❖ Practice open communication with team and address any issues immediately
- ❖ Follow proper Emergency Procedures when necessary
- ❖ Clearly understand company goals, our high safety standards, and mission
- ❖ Continuously work to promote the organization's mission and achieve its goals
- ❖ Be knowledgeable of Surf Camp, Inc. as a company, as well as our diversity of programs

Compensation

We offer above average industry-standard compensation commensurate with experience, and the inclusion of pro-deal opportunities. In addition, the compensation package will include ocean-view accommodations and meals during the summer program, including days off - valued at an additional \$2,000. On-site training on our specific expectations, policies, and procedures will be provided.

Position Duration

Programs run from June 5- August 5 on Topsail Island, NC. All staff need to attend mandatory staff training in the beginning from May 27 – June 3.

About Surf Camp Inc

Since 2001, Surf Camp Inc. has been a leader in the growing world of learn-to-surf and marine science adventure camps. Our brand symbolizes a long-standing commitment to technical instruction expertise and ocean safety awareness which is evident in our three main core values: "Safety, Learning, and Fun!" We develop and conduct a diversified mix of summer camps for kids and teens, as well as adult travel adventure programs.